

# MAX PLANCK INSTITUTE OF ANIMAL BEHAVIOR



The Max Planck Institute of Animal Behavior at its sites in Konstanz and Radolfzell offers an international, interdisciplinary, and cooperative environment that opens up unique research opportunities. The goal of our basic research is to develop a quantitative and predictive understanding of the decisions and movements of animals in their natural environment.

The **International Max Planck Research School for Quantitative Behaviour, Ecology and Evolution: From Lab to Field (IMPRS-QBEE)**, an internationally renowned doctoral program of the Max Planck Institute of Animal Behavior in cooperation with the University of Konstanz would like to fill the following position from **March 1, 2024**. The position will be located at **Konstanz and Radolfzell**.

## IMPRS Coordinator (m/f/d) 100%

The position is **limited to four years** and can be extended by applying for the IMPRS permanency in the next phase.

### Your tasks

Your responsibilities include the coordination of the doctoral program, including

- Planning and organization of the international recruitment and selection process of young scientists
- Continuation of the Stepping Stone program for early researchers of partner organisations worldwide
- Supporting the spokesperson within the management of IMPRS
- Providing professional, social and pastoral support to the young scientists
- Planning, organizing, coordinating the continual further development of courses and scientific symposia
- Supporting the social media channels and online presence
- Planning and implementing promotional activities
- Reliably administering a proper budget
- Coordination of tasks and duties with support team

### Your profile

- Graduate degree (masters or preferably doctoral degree) in Biology (or a similar scientific field)
- Work experience in an international environment
- Experience in scientific management, support of young scientists and the acquisition of third-party funds are an advantage
- Excellent organizational and management skills
- Proficiency in written and spoken English and German
- Competent use of modern media and computer skills
- Broad interests, good interpersonal and intercultural skills, and the ability to work in a team

### Our offer

An interesting job in an open-minded team. We offer a responsible and varied work place in a growing interdisciplinary and international research institute. The payment is made in accordance with your qualification and the collective agreement for the public service (TVöD-Bund).

The Max Planck Society is an equal opportunity employer that is committed to providing employment opportunities to all qualified applicants without regard to race, color, religion, age, gender, sexual orientation, gender identity, national origin or disability. We welcome applications from all backgrounds.

### Your application

Are you interested? Then we are looking forward to receiving your application **until January 31, 2024** under this link to our **applicant management system**.

Questions about this position will be answered by Mäggi Hieber (mhieber@ab.mpg.de) and Daniel Piechowski (dpiechowski@ab.mpg.de). Interviews are scheduled for February 20, 2024.



MAX-PLANCK-GESELLSCHAFT